**MEETING MINUTES November 18th, 2019, 6:00pm, conference call**

IN ATTENDANCE:

Attendance: Bradley Davis, Evonne Baldauff, Kimberly Woznack, Michael Mautino, Edward Zovinka, David Waldeck, Timothy Grant, Fu-Tyan Lin, Matthew Price, Amy Rupert, Tabatha Riggio, Toby Chapman, Shailendra Singh, Neelam Bharti, Sara Smith

APPROVAL OF AGENDA

David Waldeck moves, Matthew Price seconds. The agenda was accepted as presented.

APPROVAL OF MINUTES OF MEETING ON 10/14/2019

Kimberly Woznack moves, Fu-Tyan seconds. The minutes was accepted as presented.

CHAIR’S REPORT

Please continue to submit event summaries for our end of the year report.

TREASURER’S REPORT

YTD budget

David Waldeck has a question regarding local dues, Amy Rupert will inquire with National.

COUNCILLOR’S REPORT

Elections were held. H. N. Cheng is president-elect.

COMMITTEE REPORTS

Nominating

Election is underway. Electronic ballots were used this year and number of ballots cast has increased from last year.

PGH & DS Award

Award banquet for Michael Mautino on Friday, December 6th at 6 PM at the Grand Concourse.

Financial

Discussion of using additional funds for other items in 2020.

Project SEED

Nothing to report

Prof Relations/Employment

Event will be held at Duquesne University in 2020.

Chemistry Olympiad

Nothing to report

Long Range Planning

Brad Davis proposed to meet after December meeting, likely the week of December 16th.

Crucible

New format has been proposed. This would be significantly more cost effective when compared to current format.

Edward Zovinka moves to change to this format. Toby Chapman seconds. No opposition, the motion will carry.

Toby Chapman raised a question regarding advertisement revenue.

Archives

A library at Carnegie Mellon has archived copies of the Crucible.

NCW

Nothing to report

On the Road – Brad Davis will have an announcement in the Crucible asking for hosts for next year’s event.

Media Committee

Nothing to report

GROUP REPORTS

WCC

Nothing to report

YCC

Nothing to report

Energy Tech

Meeting held on October 7th, presentation on work being done on the sewer system in Allegheny county. This month will be joining with ASM (American Society of Metals) International. Executive committee meeting is December 5th.

Environmental

Nothing to report

Polymer

Nothing to report

Education

Nothing to report

OLD BUSINESS

Try to clean out drop box.

Sending out poll for availability for end of year dinner, likely at Olive Garden in Greentree.

NEW BUSINESS

Sending out poll for availability for end of year dinner, likely at Olive Garden in Greentree.

Next meeting will be in December.

MEETING ADJOURNED

Fu-Tyan Lin moves