**MEETING MINUTES November 15th, 2022, 5:30pm**

IN ATTENDANCE

Kim Woznack, Niharika Botcha, Haitao Liu, Ronghong Lin, Alysia Mandato, Ed Zovinka, Michael Mautino, Tabitha Riggio, Brianna Greenstein, Samuel Leung, Kristin Nuzzio, Kevin Noonan, Toby Chapman, Matt Price

**Approval of Agenda**: Haitao moves, Michael seconds

**Approval of Minutes**: Ronghong moves, Ed seconds

CHAIR’S REPORT

* **Meeting Schedule**: One Tuesday of each month at 5:30 PM via Zoom and in-person. Next meeting will be December 13th via Zoom.
* **Kickoff Meeting in January:** Get executive committee together to thank previous and incoming members. We are thinking of having dinner together in-person during early to mid-January (January 17).
* **Reminder:** Please forward final reports to Kim or Heather Juzwa for Annual Report.
* **Review Committee Roster and Discuss Expectations:** We want to keep our positions filled with active members! If you would like to be on a committee, please let Kim Woznack and Ed Zovinka know. If you are on a committee that you would like to be removed from, please email Kim Woznack and Ed Zovinka to let them know – no worries at all!
* **Strategic Planning Retreat:** We adopted a vision statement: “A vibrant and sustainable community through the power of chemistry” and updated our mission statement: “Engage and inspire members to unite the diverse chemistry community and share knowledge to benefit our region and its people.” We have three 3 to 5-year goals focused on attracting and retaining active members, implementing sustainable programs, and efficiently communicating with our members and community. Each goal has a project plan aligned with it, and we have members that will be working to implement these project plans starting around January 2023.
	+ Does the entire executive committee approve of the vision and mission statements and the goals? We will email this slide to our executive committee to ensure everyone has seen it. We can vote as an executive committee in December.
	+ We can put a summary into the December Crucible (maybe Councilor’s Corner) and get a vote from general members as well. Some phrase like: “We welcome comments to help us implement or modify the strategic plan.”

TREASURER’S REPORT

* Matt sent an email including the Treasurer’s Report of Sept-Nov 2022. Our current balance is $131,686.98.

COUNCILOR’S REPORT

* The next meeting is in Indianapolis in March 2023. Haitao and likely Kim will attend in person.

COMMITTEE REPORTS

Nominating

Elections will take place electronically from 11/18-11/25.

PGH & DS Award

No nominations for DS Award. There are 4 Pittsburgh Award nominations, and we have a winner. Kim and Ed will plan the awards dinner. The winner and dinner announcement will be announced in the Crucible shortly.

Financial

Hefren-Tilotson merged with Baird. Baird Balance: $361,183.17 as of October 31st. Can Kim stay on as financial report receiver, instead of transferring to Ed? Kim and Heather will chat.

Project SEED

Nothing to report

Prof Relations/Employment

Nothing to report

Chemistry Olympiad

Process is starting. Getting emails from National. Exam takes place in March. Looking for more active participants! Any suggestions? Haitao: Look into the students in the math competition at CMU. (dwilliams@northallegheny.org) Ronghong: Do we have a contact of PPS principals? Yes – we don’t know many outside of PPS district. Toby: The Education Group had a large community of teachers outside of PPS. George Bandik might have a list of teachers. Alysia: Will send a list of region principals/STEM teachers that she has.

Strategic Planning

See Chair’s Report

CERM 2024

Logan: MMA and MOU are in process for site selections. Proposed dates are Oct 29-Nov 2. Proposed theme: “Confluence of Chemistry: past, present, and future”. He will plan to confirm with committee members in December. Kickoff meeting for planning committee will be in January.

Crucible

Please send everything to Alysia before the end of the month! Reported on use of library access to ACS journals, which is not high, but we have some data now.

On the Road

Nothing to report

CCEW

Nothing to report

NCW & SciTech Days

Evonne sent a proposal for funding from the CSC and has met with them. She would like ACS to have a table at the SciTech Days on December 16. We will put out a call for volunteers. Poetry contest winners are selected and will be sent out shortly.

GROUP REPORTS

WCC

Nothing to report

YCC

Nothing to report

Energy Tech

Nothing to report

Education

Nothing to report

Environmental

Ronghong has received 3 people interested in volunteering for the Group. He prepared some slides for the first meeting of the Environmental Group. He is planning for a January seminar about PEVA. He reached out to local recycling plant about a tour of their facility. They provide a 1-hour tour, no cost, M-F 9-2, high school aged or older, 16-18 people. Maybe in spring or summer!

Polymer

Nothing to report

OLD BUSINESS

* We received a thank you email from Ellen Lin (Fu Tyan and Fu Mei’s eldest daughter).
* 50/60/70-year members: We tentatively planned for $500 as a budget for gift cards. We have 23 members but less than ten have responded. Gifts should probably be sent to all 23. $50 gift cards, certificate, and a card will be sent to current addresses.

NEW BUSINESS

* CCA (Committee on Community Activities) Outreach Volunteer of the Year Award: Each local section should nominate one member for outreach volunteer of the year. Send Kim any nominations as soon as you can. Deadline is December 18.

MEETING ADJOURNED

Haitao moves