**MEETING MINUTES March 15th, 2022, 6:30pm**

IN ATTENDANCE

Kim Woznack, Alysia Mandato, Toby Chapman, Rich Danchik, Ed Zovinka, Heather Juzwa, Matt Price, Haitao Liu, Jiahan Xie, Kristin Nuzzio, Kevin Noonan, Tabitha Riggio, Evonne Baldauff, Fu-Tyan Lin

**Approval of Agenda**: Rich moves, Haitao seconds

**Approval of Minutes**: Rich moves, Haitao seconds

CHAIR’S REPORT

* **Meeting Schedule**: Third Tuesday of each month at 6:30 PM via Zoom (next meeting is April 19)
* **Final Reporting Form 2021**: Issues with submission are still occurring. Kim will speak with the Committee soon to try to get this sorted out ASAP.
* **Duquesne Undergraduate Symposium**: Financial support for refreshments is an estimated cost. Who fills out this warrant? Kim has this contact information. We will include their flyer in the April Crucible. We can also advertise/sponsor our local section in their Symposium Program. Information to include could be “The Pittsburgh Section of ACS is proud to support the symposium”, “Join us”, QR code to the website, etc. This would be due on March 31. Kim and Matt will work on this.

**May Awards Dinner (ACS, SACP, SSP)**: The dinner is on May 25. All three societies are collaborating on this event. Kim met with these groups to plan the dinner. This is a large event, but we want to trim the number of people who are recognized because this would be a long event. Kim shared the 2019 Program for this event. All officers were present at the event in the past to facilitate. ACS awards list will be trimmed down – will not invite anyone until the college-level. We can definitely acknowledge them in the program. 50, 60, 70-year members do not like coming to the event, so we can do a separate lunch for them.

Rough estimate of total guests (ACS + SACP + SSP) = 221

We should invite each ACS student chapter advisor as well… 12 🡪 24 guests will be the change. We could still invite 50,60,70-year members, but we may only get 8-10. Some executive members think the HS students should still be invited and recognized. Maybe we can just cut down the HS students to only 1st and 2nd place, etc. Kim will talk with Heather about these details.

* + **Tangent Questions**: Is PJAS doing something this year? The local Chemistry Olympiad (local is aka “chemistry contest”) is in-person this Saturday, March 19. How can we get more students to participate in Chemistry Olympiad? (CalU contacts, gifted school teachers, Pitt “College in HS” program, etc.)

TREASURER’S REPORT

* Matt has made a few modifications to the warrant. Changes include: the budget committee codes all coincide with things on our budget, revisions of codes, added a blank section if needed. Everyone should send warrants to the same location – a dedicated email address (acspittsection@gmail.com). This email address will be included at the top of the warrant. This warrant will be available on the website after this meeting.
* Current balance = $121,612.18. We still have some travel grants that have not been cashed and poem contest awards that have not been sent. Expenses from Jan – March 2022 = $3735.44. These were all from the year 2021; we have not written a check yet for 2022.
* Motion to accept the Treasurer’s Report: Haitao moves, Toby seconds

COUNCILLOR’S REPORT

* Haitao and Kim will be attending the national meeting in-person. Rich and Kristen are attending virtually.
* The meeting will have a small expo. There will be several Councilor votes – changes to membership dues are one of them. There will also be talk about developing an endowment for the local sections and divisions rather than getting money from dues. There are also executive position votes (President-Elect, directors at large, division leaders, etc.). The councilor meeting agenda is available on the ACS website.

COMMITTEE REPORTS

Nominating

Nothing to report

PGH & DS Award

Nothing to report

Financial

Kim received a packet of information from the Hefren Tillotson account. $401,869 in the HF account.

Project SEED

Nothing to report

Prof Relations/Employment

Nothing to report

Chemistry Olympiad

See above about the comments we had for getting contacts in high schools.

 Strategic Planning

Still trying to plan a scoping call

CERM 2024

Are we incorporated as a Section? The region needs to be incorporated, not the Local Section. We are okay to proceed (finally!). We need to create a separate checking account for this and have a unique warrant process.

Crucible

Nothing to report

NCW “Fabulous Fibers: The Chemistry of Fabrics”

Nothing to report

On the Road

Nothing to report

CCEW

Alysia got all the information for this over the past week and will start putting the contest together. The contacts for this advertisement will be similar for Chemistry Olympiad, so let’s get them all in one place.

GROUP REPORTS

WCC

Nothing to report

YCC

The hybrid meeting is on Saturday 3/19 from 11-3 EST.

Energy Tech

Nothing to report

50/60/70-year members

Nothing to report

Environmental

Nothing to report

Polymer

Nothing to report

Education

Nothing to report

CERM 2023

Nothing to report

OLD BUSINESS/NEW BUSINESS

Nothing to report

 MEETING ADJOURNED

 Rich moves, Alysia seconds