**MEETING MINUTES January 18th, 2022, 6:30pm**

IN ATTENDANCE

Kim Woznack, Alysia Mandato, Toby Chapman, Rich Danchik, Ed Zovinka, Matt Price, Jiahan Xie, Kristin Nuzzio, Logan Miller, Kevin Noonan, Brad Davis, Heather Juzwa

**Approval of Agenda**: Rich moves, Ed seconds

**Approval of Minutes**: Ed moves, Kevin seconds

CHAIR’S REPORT

* **Welcome and Introductions**: Everyone introduces themselves (name, position in local section, day job/interesting fact).
* **Meeting Schedule**: Third Tuesday of each month at 6:30 PM. There will be an Outlook calendar invite monthly, and meetings will continue to be on Zoom.
* **Review of Committee Membership**: Kim shared an Excel sheet of the Committee Assignments for 2022. Some changes to make – Heather and Kim are added to Finance Committee, Kevin is Chair of Nominating Committee and Long-Range Planning, there is no Tripartite Symposium Committee, Brad is not part of Student Chapter Symposium, History and Landmarks Committee may not have a Chair anymore, Logan is not chair of Prof. Relations/Employment (mostly Karen Johnsen). Kim will work on changes and send it out with updates. Contact information needs to be updated.
* **Review of Tentative Budget**: Will be ready for next meeting after working with Evonne.
* **Final Reporting Form 2021**: Kim is working on this with Evonne. Due 2/15. Kevin needs to send an Administrative Form as well.
* **Awards Dinner Postponement**: We decided to postpone this to late spring/early summer from 01/22/22. Potentially do something outdoors. The Chair-Elect typically plans this event, but Kim is happy to help plan this. Ed is responsible for planning the Awards Dinner for 2022 winners. Should we do both (in Summer 2022 and Winter 2022)? Ed thinks best to keep it separate, since we have the funds. Kevin says we also have two in this upcoming Awards Dinner, so let’s keep them separate. Kevin and Kim will work on the 2020/2021 Dinner.
* **Strategic Planning**: We are thinking to do this Strategic Planning Retreat in May 2022. Scoping Call is the next step, a call with someone from ACS. We will start a Doodle Poll to plan 1.5 days sometime in May. The strategic planning team comes to Pittsburgh, so we will likely choose a location in the city. Heather has an idea of a place next to the PittCon office in Monroeville (Rec333).

TREASURER’S REPORT

* Expenses since December: 10 Travel Grants totaling $5000.
* Rich: End of December HT balance $411,347
* Matt will work on an updated warrant and updates for the transition from Evonne to Matt.

COUNCILLOR’S REPORT

* Rich says the Councillor Meeting will be virtually during Spring 2022 National Meeting (Wednesday of Meeting week). Kim is planning on going to San Diego. Kristin says YCC will likely be hybrid. Kim says LSAC is also probably hybrid. Vaccination requirement for people attending in-person.

COMMITTEE REPORTS

Nominating

Nothing to report

PGH & DS Award

Kim will work with Ed for the 2022 process.

Financial

Nothing to report

Project SEED

Nothing to report

Prof Relations/Employment

Karen Johnson is the new person

Chemistry Olympiad

Last year, this was online. We are signed up for the virtual event this year. If possible, having the students take the exam online in-person at a few different locations would be ideal. Sam Bomb was the person who has been helping with this – this year, no responses. He has the list of all the teachers. Kevin needs this contact to be able to reach out to the teachers. In April/May, Matt was in contact with him, so he will try to find contact information.

 Long Range Planning

 Nothing to report

Crucible

Please send things you want in the next issue by the 25th of the previous month.

Archives

Nothing to report

NCW

Nothing to report

On the Road

Ed is thinking of reaching out to people at National Labs. Get a panel of government chemists for the Fall.

Media Committee

Nothing to report

 Earth Day Poetry Contest

Nothing to report

Website

Nothing to report

GROUP REPORTS

WCC

Nothing to report

YCC

Grad students at the SACP meetings recently. Let’s try to get this built up again.

Energy Tech

Nothing to report

50/60/70 year members

Nothing to report

Environmental

Nothing to report

Polymer

Nothing to report

Education

Nothing to report

CERM 2023

Nothing to report

OLD BUSINESS/NEW BUSINESS

* PRSEF is on March 22-23. Typically, Chair and Chair-Elect serve as judges to give out our section awards. Scheduled currently to be at the Carnegie Science Center. Last year, this was the same day as the Councillor meeting, so Kim may not be able to attend. Ed should be okay, and Matt can help out as well.
* Kevin was contacted by Duquesne University Undergraduate Student Symposium (joint with ACS Student Affiliates), asking for support for their event this year. Undergrads from all local schools are invited to present. Heather moves to support this symposium at a level that has been supported in the past ($1200-$1500). Rich seconds. We will also add this into the Crucible/website.
* Alysia will reach out to committees to let them know that we advertise things on our website/Crucible/social media.
* Alysia will get social medias back up and running with upcoming events.
* We can think about nominating an ACS Fellow. In the past, we have supported local candidates. Check the website for people who have been awarded in our region already. Let Kim know if you have ideas for a nominee.
* CERM 2024: We generally need two years to plan for this, so should we start making committees for this? Logan has volunteered to be the general Chair of CERM. Logan can start the roster and put names together for positions. We can advertise the need for new volunteers in the Crucible.

 MEETING ADJOURNED

 Toby moves, Rich seconds.