**Meeting Minutes**

IN ATTENDANCE

Ed Zovinka, David Waldeck, Alysia Mandato, Marsha Ann Griminger, Haitao Liu, Evonne Baldauff, Benjamin (Ronghong) Lin, Kristin Nuzzio, Rich Danchik, Michelle Ward

WELCOME

Approval of Agenda – Rich moves

Approval of Minutes (April 18, 2023)

* Spelling corrections for Toby Chapman and Kim Woznack
* Haitao moves, Rich seconds

May (unofficial) meeting minutes accepted

* Shared Levity brewing meeting notes

CHAIR’S REPORT

Be sure to complete Reporting Form for any ACS Pittsburgh events, submit to [ezovinka@francis.edu](mailto:ezovinka@francis.edu)

* Ed reminds everyone again

No July Meeting

Joint ACS Awards Dinner a success!

* Rich, Ronghong, Ed, Alysia, Kevin were in attendance
* Hope to increase level of participation next year from ACS
* Rich comments that the meeting was quite small – need to get more high school students with parents

June 29th, 50/60/70 gathering @ Lucca Ristorante 11:30 am -2 pm

* Small list attending so far
* Alysia – 3 out of 20 members being recognized said yes, 6 said no, others have no response
* Alysia and Ed are RSVPd
* Alysia will send another invite to ACS and all at this meeting are invited

Virtual August Meeting (originally August 15)

Need to switch meeting date due to conflict. Preferred revised Option: August 22

* Rich – Does this overlap with National ACS Meeting?
* Ed – The meeting is the week before August 22
* Meeting will be at 5:30pm – Ed will send out notifications

TREASURER’S REPORT

Treasurer’s Report-Matt

* Matt emailed in Treasurer’s report to share
* Balance from December was $123916.32
* End of the month (May) balance was $129805.51
  + Rich – Does that include the awards dinner?
  + Ed – It does not include awards dinner expenses, the May meeting at Levity, Chemists Celebrate Earth Week, some strategic planning expenses. Also there are still some outstanding checks to cash (e.g. Carnegie Science Center)
  + Checks for Project Seed are going out
* Current balance: $141706.56
* Encumbered: $24327.61
* Expected remainder: $117378.95
* Miquelle Sena (from Division of Analytical Chemistry) – emailed Ed today – cannot cash $8300 check because it was written to Miquelle personally
  + Need to cancel current check and write new check to Division of Analytical Chemistry
* $1828.65 was our part of awards dinner – divided three ways (evenly) between groups
* David – as a nonprofit organization is there a limit to balance we can carry?
  + Ed – No. Other groups carry even more. But we do need to get the checks cashed.
* Evonne – sent an email to Matt – the check for National Chemistry Week issued to the Carnegie Science Center was for last year
  + Need to correct to change from 2023 -> 2022

COUNCILOR’S REPORT

Fall meeting in San Francisco, August 13-17th

* Rich – Who is going?
  + Ronghong, Sam, Haitao are going in person
  + Kristin is attending virtually
  + Sam – will be attendance and can help with anything needed
  + Rich – the section is up for the ChemLuminary award (outstanding section); maybe Sam can attend (Tuesday night)
  + Ed – Ronghong, Sam, and Haitao were in a discussion about representation at the awards
  + Ronghong – will not be attending the ACS meeting
  + Michelle – are there still posters for the ChemLuminaries?
  + Ed – Yes. Alysia has updated poster to send to Haitao. It was made for the January leadership institute – relatively up to date
* Haitao – nothing to add
* Kristin – Raise awareness for the CEPA ChemLuminary award. The description is pretty vague for the Outstanding Local Section Career Program Award
  + This award recognizes Local Section Career programs that have contributed significantly to ACS Members' career management and development.
  + Michelle asks Kristin to send an email with more details – interest for event this year where WCC invited speakers to help build LinkedIn profiles

COMMITTEE REPORTS

Nominating- Kim

* Not here, not time yet

PGH & DS Award- Alysia

* No nominations received yet from general request
* Alysia will ask past winners to get suggestions for nominees
* Ed has some nominations from last year
* Michelle submitted a nomination last year as well

Financial – Heather/Kim

Not here

Chemistry Olympiad/PJAS – Kevin

Not here

Project SEED - Tabitha

* Tabitha sent an email to Ed
  + SEED has started and is going well
  + Natham Chatham responded – 3 checks have come through, student is doing well – working on characterization work at Covestro

CERM 2024- Logan

* Not here
* No updates
* Logan is off to Michigan for CERM in Michigan
* Alysia – are there other ways to communicate with Matt and Logan? Tried two emails.
  + Michelle – try sending via LinkedIn and cell phone
  + Alysia will try LinkedIn
  + Ed – we had said next October, but very little information
  + Rich – need to get the contract for the venue
  + Sam – was this at the DoubleTree?
  + Alysia – there haven’t been updates on this yet
  + Ed – there is no info on contract; Matt said they were having trouble with National ACS
* Ed – What happens if we can’t get things together?
  + Michelle – things can be pulled together once we have a date and place and key people; also need plenary speakers; programs will come together later
  + Rich – National ACS will ask us what progress we have
  + Alysia – National ACS was already asking for progress
  + Rich – has he named people for committees and created responsibilities?
  + Alysia – Logan sent a tentative Excel sheet with potential people a few months ago
  + Ronghong – was asked to serve on committee, but no confirmation; fundraising – many companies will usually look at funding in the prior year
  + Ed – can Ronghong share contact information for getting this information? – Ronghong will share information
* Rich – do we have a bank account for CERM?
  + Ed – we set aside in the budget a $20k loan for CERM; warrant for loan has not been applied for yet
* Ronghong – we need a core team to share responsibility
  + Ed – Matt stepped in as co-chair
  + Michelle – programming chair is a lot, previously had co-chair; co-chairs are good for core positions
* Ed – We did award three travel grants – one grad, two undergrads to the Fall ACS Meeting

Crucible- Niharika

* Niharika has moved on to full time at Carnegie Mellon – cannot spend as much time on Cruciblle
* Alysia has taken back over – will send out message on volunteering
* Michelle can help

NCW & SciTech Days: Evonne

* Evonne – was in contact with Science center
  + They will want to set up meeting soon
  + Are there any preferences on types of events?
  + Last year, had little say on what Science Center does
  + Rich – small groups is great, but large events may have better outreach
  + Michelle – reminder that student affiliate group has a connection with school in north side – did a small NCW event – willing to participate more
  + Marsha – brainstorming session could be helpful, lots of smaller locations – may reach more kids
    - Ed likes decentralized approach
  + Evonne will meet with the Science Center – will then ask for small working group to brainstorm and discuss ideas; will use executive email list

PRSEF – Sam

* Sam will do reporting form

Strategic Planning – Kim/ Ronghong

* Ronghong sent email to Kim
* Nothing to report at the moment
* Want to have mid-year review
* Ed will try to reach out
* Ronghong asks for personal email

On the Road @ Waynesburg (South Site, SPR in- person meeting)

* Ed – looking at the Fall; asks Evonne for a date?
  + Evonne – looking at October near NCW

GROUP REPORTS

WCC – Michelle W

* Talked to Alysia
* Sent in warrant for budget – previously, received allotments
* For speaker and photographer – will request straight check from local section rather than a group budget
* Had a Zoom meeting for WCC from several institutions
* Niharika will send follow-up email
* Concern for upfront money – won’t be as big as previous? Events is difficult to upfront money and get paid later.
* LinkedIn event was very successful – many students came
* Question: how to get tax exempt number? WCC affiliates at Pitt have planned events – restaurants require proof of nonprofit
  + Ed says reach out to Heather or Matt
* Should WCC close PNC account and pay directly only through section?
  + Ed – don’t need to shut it down, just make sure we have receipts for events

YCC

Energy Tech

Environmental-Ronghong

* Had environmental lecture this month – 10-15 people attended, success
* Next event is July 5 – Prof from virginia tech will speak on rare earth elements
* Skip August
* Resume Sept. 6 – Associate director of NASA research
  + Ed asks to move talk if possible because of SSP/SACP conflict
  + Ronghong will reach out to see if they are willing
  + Will send flyer to send out to all the members to Alysia

Polymer

Education - Matt

OLD BUSINESS:

* Alysia received a Chemist Celebrate Earth Week handmade thank you booklet from a teacher

NEW BUSINESS:

* Ronghong adds suggestion – we need volunteers; we have lots of faculty here; ask faculty to reach out to students
* Michelle – grad students at Pitt are given welcome packet; organizations can include something; we could do the same

Alysia motions to adjourn