

American Chemical Society Pittsburgh Local Section

Executive Board Meeting Minutes

April, 2017 Monthly Meeting

Date: April, 24, 2017

Location: University of Pittsburgh, Department of Chemistry, Chevron Science Center

Members Present:

Baker, M.; Bauldaff, E.; Chapman, T.; Gallaher, D.; Hockman, M.; Juzwa, H.; Lin, F-T.; Mautino, M.; Miller, L.; Woznack, K.; Waldeck, D.; Colopietro, K (delayed arrival)

Call to Order

D. Waldeck at 6:30PM

Review of Minutes from March, 2017 Executive Board Meeting

- Correction was made to add Monique Hockman to the list of members present.
- Motion to accept as amended (H. Juzwa), second (D. Gallaher) – motion passed unanimously (no abstentions).

Order of Discussion

- ACS Awards Dinner (D. Waldeck)*
 - ACS Preparations are underway, notifications/invitations to award winners have been sent.
 - Awaiting WCC awardee names (expected by Friday – 4/28/17).
 - Awardees were reviewed to make sure all representatives were invited.
- Crucible Support (D. Waldeck)*
 - Letters requesting support were sent to SSP and SACP.
 - SACP responded (Geoff White) stating that support is “in progress”.
 - SSP request was sent to Helen Boylan – will discuss at later date.
- Tripartite Symposium (H. Juzwa)*
 - The symposium this year will be held on May 20, 2017 at Carlow University. As of today there were 11 total registrants.
- Senior Chemists Lunch (H. Juzwa)*
 - The lunch is scheduled for **Monday, June 26th, 2017** at Mitchell’s Fish Market in the Galleria.
 - The lunch will honor members with 50/60/70 years of service.
- Treasurer’s Report (D. Waldeck)*
 - Dave W. reported (in Kelly C’s absence) on recent warrants which were completed.
 - Further reporting and discussion were tabled until Kelly’s arrival.
- Councilor’s Report (K. Woznack)*
 - Kim W. reported that the ACS San Francisco meeting set a record for attendance
 - A detailed report from the local section councilors in attendance at the meeting as provided and discussed.
- Crucible Archives Project (D. Gallaher)*
 - Dave G. reported that the crucible archiving project continues in earnest. As of the meeting, the years 1920-23 had been digitally archived.
- Crucible (L. Miller)*
 - Logan M. reported on recent developments regarding the crucible. A discussion occurred regarding continuation of the relationship with advertising service from MBO.
 - Digital advertising (e.g. Google Advertisements) was suggested as a possible alternative to the current structure.

- iii. A motion to discontinue the relationship with MBO was made by H. Juzwa and seconded. The motion was approved unanimously.
- iv. Changes will take effect with the May issue of the Crucible.
- v. Matt B. volunteered to investigate the possibility of using Google Advertisements.
- i) *Travel Reimbursement Policy (Waldeck, D.)*
 - i. A discussion regarding the draft policy (as provided by Heather J. occurred.
 - ii. Questions centered around whether the document should become official policy or serve only as guidelines for the treasurer and section chair.
 - iii. A recommendation was made to include the information as part of the warrant process.
 - iv. Guidelines (as opposed to official policy) allow the flexibility for cost differentials in different cities. Local section chair would have discretion to approve expenses for “extraordinary circumstances”.
 - v. Heather J. will modify document with changes suggested during the discussion and the executive committee will reconsider at a future meeting.
- j) *Chemistry Olympiad (D. Waldeck)*
 - i. Michelle Coffman is stepping down from oversight of the Chemistry Olympiad.
 - ii. The section is currently looking at alternatives for the current process
 - iii. There is a need to identify a new process/personnel prior to the next offering of the Olympiad.
- k) *YCC Report (M. Baker)*
 - i. Matt B. reported that the YCC has two upcoming events and is planning for a final meeting in July.
- l) *WCC Report (citation required!)*
 - i. The WCC has chosen two awardees for the 2017 season.
 - ii. A meeting will occur on Friday, April 28 to plan the remainder of the year.
- m) *Treasurer’s Report (continuation) (Colopietro, K.)*
 - i. Kelley arrived at 7:17PM and provided an extended treasurer’s report.
 - ii. Checks from MBO have arrived and will be cashed.
 - iii. A clarification on the line item “President’s Challenge Commission for Recruiting” was discussed
 - iv. As part of the treasurer’s report, M. Mautino provided an update on the investment accounts with Hefren-Tillotson.
- n) **NEW BUSINESS**
 - i. Phi Lambda Upsilon@ University of Pittsburgh – a request was made for supplementary funding for the march for science.
 - i. A motion was made to provide \$500.00 (Chapman, T.) but it was not seconded.
 - ii. The motion was amended to “contribute something” based upon research (D. Waldeck) into the current status of the deficit (w/Haley Grimm).
 - iii. The motion was further amended and seconded to “contribute up to \$300” depending on the outcome of Dave’s research.
 - iv. The motion was passed with 2 opposed, no abstentions.
 - ii. Science Tots (STEAM Program – Erica Peters) – a request was made for supplementary funding for the science tots program run by Erica Peters.
 - i. A motion was made (Colopietro, K) and seconded (Baldauff, E.) to approve \$150.00 for the program.
 - ii. The motion passed unanimously (no abstentions).
- o) Next Meeting
 - i. The next executive board meeting will be held on Monday, May 22, 2017
 - ii. E. Baldauff agreed to host.
- p) **Motion to Adjourn**
 - i. Motion was made at 8:05PM and seconded. Motion passed unanimously.

Respectfully Submitted,

David L. Gallaher, Director
4/2017